



LET ME INTRODUCE MYSELF

Admn. No. _____
 Name of the Student: _____
 My Class _____ Section : _____ House : _____
 Date of Birth : _____ Aadhar No. _____ Blood Group _____
 Father's/Guardian's Name : _____
 Mother's Name : _____
 Category: Gen OBC SC ST Other _____
 Residential Address : _____

Bus Route : Are you availing the bus facility? If Yes, mention the route no.

Telephone:
 Office: _____ Residence: _____ Mobile: _____
 Neighborhood/ Relative's Ph. No. (In case of emergency) : _____
 Name of Class Teacher : _____

OTHER REAL BROTHERS OR SISTERS IN THIS SCHOOL

Name: _____ Class & Sec : _____
 Name: _____ Class & Sec : _____

Parent's Details

Father	Mother
Name: _____	Name: _____
Qualification: _____	Qualification: _____
Occupation: _____	Occupation: _____
Office Address: _____	Office Address: _____
_____	_____
_____	_____

Father/Mother's Specimen Signature

Guardian 's Specimen Signature

Courtesy And Kindness Cultivate Confidence with
Good Netiquette. Doing things right makes you
feel good.

EMERGENCY SCHOOL DIRECTORY

Director Maam: (Mrs. Gurpreet Mathur)	94188-28018
Vice Principal: (Mrs. Bhupinder Kaur)	94634-01421
Academic Dean: (Mrs. Vanita Jain)	81469-99742
PRO: (Mrs. Shashi Dhaka)	98883-85610
Examination Head: (Mr. Harmeet Singh)	78886-26203
Accounts: (Mr. Sukhbir Singh)	80548-14600
Transport Managers (Mr. Charanjeet Singh) (Mr. Hardesh Kumar)	98152-28252 85560-09905



Meeting Hours With Director/Principal

10.30 a.m to 12.00 Noon

School Timing

Summer	:-	1st April to 16th November 2024 (8:20 am to 02:50 pm)
Winter	:-	18th November to 31st December, 2024 (9:00 am to 03:15 pm)
		13th January to 31st January 2025 (10:00 am to 03:00 pm)
		1st February to 15th March, 2025 (9:00 am to 03:15 pm)
Summer	:-	(08:20 am – 02:50 pm)
Winter	:-	(9:00 am – 03:15 pm)

Join us at :

 [gipsrupnagar](#)  [gips_rupnagar](#)  [GeniusInternationalPublicSchool](#)

 director_gips@rediffmail.com,  www.gipsrupnagar.com

MESSAGE FROM THE MANAGING DIRECTORS



Dear Stakeholders
Greetings!

Genius International Public School aspire to create a community of 21st Century Learners through a nurturing, stimulating and holistic learning environment, where students are encouraged to develop open-mindedness, a spirit of inquiry, creative and critical thinking skills, self and social responsibility. Besides Teaching, we endeavour to impart cultural and spiritual and Moral Values. The school collaborates with the community to instil in the students, generosity of spirit and integrity in thought, word and action.

Any institution works smoothly and attains recognition and its place on the ladder with team-work and mutual trust. The parent body is an integral part of this trajectory. Their continued involvement, collaboration and motivation to the student community will lead to the accomplishment of personal as well as school goals. Newer and more innovative ways of collaboration need to be evolved and implemented. To attain this, the institution is committed. Dream big and work towards your goal. We, at GIPS, strive to see our students beginnings culminate in unparalleled success. And, success comes to those who are good human beings while at the same time excel in scholastic as well as co-scholastic fields. You stepped into the portals of this great institution with fresh thoughts, lofty aims, high hopes, and exalted aspirations. We assure you that your ambitions will be accomplished through the able guidance of the highly accomplished and experienced faculty of teachers. In return, the school seeks superior ethics, positive attitude, social and moral values and discipline. Remember, you are the torchbearers and your first and foremost duty is to follow the footsteps of the trailblazer alumni yet chart a unique course for yourself.

“Learning is more than the acquisition of the ability to think; it is the acquisition of many specialized abilities for thinking about a variety of things.”

Gunwant Kaur
M.D.

Bhupinder Singh
M.D.

MESSAGE FROM THE DIRECTOR

The True aim of everyone who aspires to be a teacher should be not to impart his own opinion but to kindle the minds.



At Genius International Public School we believe, "to be truly educated is to have in depth grip of ourselves and the world around us".

We take the Vision and Mission of GIPS forward, and create a caring and inclusive learning environment that encourages students to become active participants in the learning process. Through a relevant, challenging and engaging curriculum, we intend to nurture curiosity, encourage students to ask questions and co-create the road that leads to right answers. We nurture the physical, emotional, intellectual, and social development of our students through innovative and experiential learning activities. We also present a safe and happy learning space which is built on trust, empathy, respect, and sound relationships for our students so they have the courage to take risks, think creatively and critically and enjoy independence. To equip our students with a global perspective, we encourage them to be open-minded to the views, cultures, values, traditions, and heritage of others, while being proud of and respecting their own. We empower them to communicate effectively, act conscientiously and give back to society, becoming responsible global citizens. We aim to create a fulfilling balance of co-curricular exposures, skill development and academic rigour, to ensure that our students grow as well-rounded, confident and resilient young adults, ready to navigate through life as informed and discerning individuals.

Wishing you all a productive and fruitful academic session.

If everyone is moving forward together, then success takes care of itself. So let's all join hands to take off on this journey to higher orbits of excellence.

Gurpreet Mathur
Director, GIPS

LIST OF HOLIDAYS 2024



Sr. No.	Name of Holiday	Date on which it falls	Days of the week
1.	Birthday of Shri Guru Nabha Dass Ji	8 th April	Monday
2.	Id-al-Fitr	11 th April	Thursday
3.	Vaisakhi	13 th April	Saturday
4.	Birthday of Dr.B.R.Ambedkar	14 th April	Sunday
5.	Ram Navmi	17 th April	Wednesday
6.	Mahavir Jayanti	21 st April	Sunday
7.	May Day	1 st May	Wednesday
8.	Lord Parshuram Jayanti	10 th May	Friday
9.	Martydom day of Shri Guru Arjan Dev Ji	10 th June	Monday
10.	Id-ul Zuha (Bakrid)	17 th June	Monday
11.	Kabir Jayanti	22 nd June	Saturday
12.	Martydom day of Shaheed Udhm Singh Ji (FAP)	31 st July	Wednesday
13.	Independence Day (in lieu of 15 August)	16 th August	Friday
14.	Raksha Bandhan (FAP)	19 th August	Monday
15.	Janam-Ashtmi	26 th August	Monday
16.	Mahatma Gandhi Birthday	2 nd October	Wednesday
17.	Maharaja Aggarsain Jayanti	3 rd October	Thursday
18.	Dussehra	12 th October	Saturday
19.	Maharishi Vakmiki Ji Birthday	17 th October	Thursday
20.	Diwali	31 st October	Thursday
21.	Vishwakarma Day & New Punjab Day	1 st November	Friday
22.	Birthday of Guru Nanak Dev Ji.	15 th November	Friday
23.	Martyrdom Day of S.Kartar Singh Sarabha Ji	16 th November	Saturday
24.	Martyrdom Day of Sri Guru Teg Bahadur Ji	6 th December	Friday
25.	Christmas Day	25 th December	Wednesday
26.	Shaheedi Sabha, Shri Fatehgarh Sahib	27 th December	Friday
27.	Guru Gobind Singh Ji Jayanti	As per date announced	
28.	Republic Day (in lieu of 26 January)	27 th January	Monday
29.	Basant Panchmi	As per date announced	
30.	Holi	14 th March	Friday

Note:

- In case the Government declares any change in the date of any of the aforesaid, the same will be observed on the rescheduled date. Likewise, in case, any of the aforesaid holidays are not declared by the Government, on that date school will function on their usual timings.
- Any changes in the date of this Holidays will depend upon sighting of the moon and declaration by the Government.
- Two or three Saturday will be online mode, 1st Saturday PTM (AS Mentioned) One Saturday will be completely off.

VACATIONS/BREAK SCHEDULE 2024-25

Summer Break	3 rd June 2024 to 3 rd July 2024
School re-opens	4 th July 2024
Diwali Break	30 th October 2024 to 3 rd November 2024
Winter Break	1 st December 2024 to 12 th January 2025
School re-opens	13 th January 2025

EXAM SCHEDULE 2024-25

PT 1 exams	13 th May to 20 th May
Semester 1 exams	2 nd September to 13 th September
PT 2 & Pre-board 1	25 th November to 11 th December
Annual Semester exams	1 st March to 20 th March

ABOUT THE SCHOOL

'The aim of education should be to teach us rather how to think, than what to think- rather to improve our minds, so as to enable us to think for ourselves, than to load the memory with thoughts of other men.'

- **Bill Beattie**

Genius International Public School, is run by Ram Hari Educational and Research Trust, Nangal Chowk, Ropar, Punjab, established in 2004 is affiliated to CBSE, New Delhi . The school has completed its remarkable journey in the field of education and stepped ahead getting the affiliation for Senior Secondary Level. Now in the campus of Genius, students are getting the education upto Sr. Sec. Classes. The school aspires all students to be doctors, engineers, lawyers, bureaucrats, defence personnel, CA etc. by offering array of subject combinations. In the 2024 we are celebrating 20 glorious years of inception.

The campus is located in a peaceful, pollution free, sprawling campus on the Ropar -Chandigarh NH-21 near Gurudwara Solkhian. The school, with its large building, modern infrastructure, excellent Science labs (Physics, Biology & Chemistry), Maths, Computer, Social Science labs and well developed Digital/Smart classrooms ,experienced trained faculty, provides various opportunities to the students of more than 117 Villages of Rupnagar District. The school within a short period of time has established itself as a Premier, Co-educational English Medium Public School in the area.

The school strictly follows CBSE curriculum for the holistic and Co-scholastic development of the students. The school aims at providing the best to the students without compromising on the values and principles of life. Through seminars, orientation workshops and teacher-training programmes it enables teachers to concentrate on the development of the innate abilities of self and students. The aim of the school is to provide value-based quality education on modern lines to the students of all sections of society thereby empowering them to establish themselves as global trend setters in their chosen paths of life.

The school has updated itself, be it academics, sports or cultural activities obtaining special recognition. We have added Sports academy, updated bus facility and digi lab in the school campus. Keeping the legacy of adding laurels on the move, school session 2023 had outshined with most Ecofriendly school award, at National School Awards. Our students outshined at FAP AWARDS in the category of SPORTS ACHIEVEMENT AWARDS. The journey commenced with NCC State award as well as Karate International recognition once again.

The ethos of the School- "To look within and explore beyond" strongly motivates every faculty member and student to reach beyond the limitations as

**Even the sky is not the limit !!! We Believe that
EXCELLENCE Can be obtained through ENDEAVOUR.**

Growing Together | Inspiring Minds | Preserving Values | Shaping Ideas

OUR MISSION

To emerge as a premier elite school which equips all students with requisite social, academic and life skills to ensure lifelong success.

Motto of our School



OUR VISION

- * To create intelligent knowledgeable truly delightful children full of spiritual characteristics.
- * To prepare children in such a way that they can face problems joyfully and solve problems effortlessly.
- * To train to face the world 25 years from today where our children, parents and teachers will be learning as professionals, managers & leaders.
- * To provide world class education to our middle class families at the best workable price.
- * To build an institution where learning is rich with our spiritual heritage of saints keeping up pace with knowledge of western world.
- * To create mentally enhanced superiorly created futuristic children who in turn will lead and manage the universe reflecting the ideologies of the CBSE, RTE, NCF, and NEP 2020.

HAPPY SCHOOL

The school offers an alternative approach to improving learning experiences by prioritizing happiness. By focusing on well-being, engagement, and a sense of belongingness at school, our academic programme helps foster a lifelong love of learning. We present our students environment where they feel welcomed, satisfied, secure, and can be what they are. Our students, teachers, parents, and school administrators are responsible for creating an environment that spreads an everlasting feeling of happiness.

- We lay emphasis on physical, social-emotional, individual and instructional factors.
- We focus on school-based relationships, engaging and collaborative learning experiences, and safe, stimulating school environments.
- We encourage healthy emotional development of students.
- We build the right attitude in students and teachers, such as, cooperation and mutual respect, hence improving students' moral behavior.

ADMISSION PROCEDURE

For Classes Play Group, Nursery & Kindergarten

- Registration Forms are made available from January 1st onwards for the next academic session.
- Children are called for the interaction with the Teachers.
- Parents are called for the interaction with the Director.

For Classes 1st to 9th

- Forms are made available from January onwards.
- Written Test based on the previous class syllabus.
- Syllabus for the Written Test/Interaction will be provided along with the Registration Form. Written Test is held on specified dates in January/February/March (Subject to availability of seats)
- List of successful candidates for interaction with the Director will be displayed on school notice board.
- If Admission is granted then first installment fees is to be deposited within three days to complete the process otherwise seat will be allocated to the next person in line.

Documents Required

- Date of Birth & Aadhar Card of the student
- Report Card/DMC of the previous class
- Transfer certificate of the previous school
- Aadhar card of the Parents/Guardian
- 1 family photograph/Guardian

FEES RULES

Modes of Payment: Cash, Cheque, NEFT & Payment Gateway, deposit in Bank through App.

Terms & Conditions

1. Fee will be charged for all 12 months of the session.
2. Examination fee for the 1st Semester / 1st Semester will be charged in the month of Aug/Jan respectively
3. All School dues must be paid in the UCO/SBI Bank/through any of the payment mode on or before last date of payment to avoid late fine and penalty.
4. Date of Payment is the actual date of realisation in bank, parents are advised to deposit fee well in advance in case of Bank Holidays etc. Late Fine of Rs. 20/- per day on late payment of Fee is applicable on delay beyond last date of payment including all holidays till the payment is made.
Any fee defaulter shall be regularized only after the permission of the Director even if the fee is deposited directly at the bank counter. Mere submission of any request to the school authorities does not mean it is accepted/permitted/ sanctioned by the school unless it is intimated to the applicant.
5. **Fee is always paid in advance. So make sure to pay the fee between 1-10 of every month. It is parents responsibility to remember to clear the due of that month.**
6. No student whose fee remains unpaid either in full or in part will be allowed to sit for the examination.

- Internal examination results, reports or recommendations to other schools/ colleges will not be issued to the student or parent unless outstanding dues are cleared. Fees once paid shall not be refunded under any circumstances.

1. Account Details :- Genius International Public School, **Bank Name:** State Bank of India
Account No:- 65142983574, **IFSC CODE:** SBIN0050082 **Branch :** Opp. Ram Leela Ground ,Ropar

2. Account Details :- Genius International Public School, **Bank Name:** UCO Bank
Account No:- 04370110037973, **IFSC CODE :** UCBA00000437 **Branch :** Singh Bhagwantpur

WITHDRAWAL PROCEDURE

- In case of a withdrawal, prior notice (by 1st February) in writing along with two month fees must be given before the pupil is withdrawn.
- Transfer certificate / Mark sheet will not be issued unless all dues are cleared.
- School can issue a compulsory TC on the grounds of indiscipline, irregularity in attendance, damage to school property, non-payment of school dues.
- Just in case a new admission is withdrawn, then the advance payment of Admission fee/ Development charges/ Annual Charges/ Tuition fee/ Transport & fee for blocking the seat will not be refunded.
- In case of withdrawal in mid-session the Annual charges shall not be refunded under any circumstances.
- In case of withdrawal no fees will be adjusted.

TRANSFER CERTIFICATE AFTER WITHDRAWAL

- Transfer certificate can be obtained on the payment of Rs.500** and then the transfer certificate is handed over within seven days of application provided the clearance form is complete in all respects. Duplicate TC is issued on deposit of Rs. 50 in cash in the Accounts Office.
- Once the TC has been prepared and issued by the school, and the student seeks re-admission it will be treated as a new admission. This will involve full payment and admission fees based on the existing rates at that time. However, if the TC has not been prepared and timely application for re-admission is given then re-admission will be granted on the old admission number.
- School dues at the time of withdrawal will be accepted as cash/draft only.
- At the time of applying for withdrawal the student should obtain clearance from the respective teacher incharges and also submit his identity card in the school office.
- Fee is charged for the whole month irrespective of the date of student's application for TC (eg. 2nd, 3rd or 17th of the month).
- Class X students applying for TC must submit clearance certificate before 31st March. As such, fee will be charged upto 31st March. However, the TC will be handed over along with Board mark sheet after the declaration of result in June.
 - In case the class X student applies for TC after 31st March, fee will be charged for the month in which TC is applied.

STRIKING OFF THE NAME FROM THE ROLLS

- The name of a student may be struck off the rolls by the management on account of Non-payment of fees and other dues for 20 days after the last day for payment. Parents will be given a reasonable opportunity to show cause against the proposed action.
- If a child is absent from the school without prior information for 7 days continuously then his/her name will be struck off from the attendance

SCHOOL POLICIES

School policies are like frame work which gives shape to the character of the school. Policies cannot be altered without complete house and respected as it is for the growth and discipline of the school.

SCHOOL SAFETY POLICY

Genius International Public School (GIPS) ensures that children remain safe & secure in the four walls of the school. So keeping in mind following policy matters have come in force.

1. No tiffins are accepted at the school counter to be passed to children without thorough investigation. So avoid sending tiffins.
2. No child is handed over to any relative, friend or brother / sister. If child has to be aken for short / halt day, proper application, identity has to be brought. Child will be handed over to the parents only.
3. No short / half day Leaves are allowed once child comes to school let him/her utilize his/her day by learning, don't take children for weddings / functions etc.
4. **Director can meet the parents between 10.30 a.m. to 12.30 p.m. only.** Kindly adhere to the given timings. Lot of time is needed to observe the students. It is not possible to keep seated in the office always.
5. Students can never visit the school without uniform, may be student attends the school for short while for doubt clearing etc. or appearing in exam but it is strictly disallowed to visit / come to school in casual clothes.
6. It is compulsory for the students to attend the school regularly. Shortage of attendance is taken very seriously. If attendance remains less than 75%, child may be barred from appearing in the examination.
7. It is mandatory to clear fees and dues of the school every month timely i.e. between (1st to 10th) of every month. The child whose fees is pending will be considered ineligible to write exams. No compromise will be made in this.

PROMOTION POLICY (as per CBSE guidelines)

1. A student will be treated as passed and promoted to class XII if he/she qualifies in all five subjects in class XI.
2. To qualify in a subject a student has to secure (separately in Theory and Practical) at-least 33% in both of the following:
 - (a) Annual Examination Marks
 - (b) Cumulative Marks [20% of (Unit Tests Marks) + 30% of (Half-Yearly Examination Marks) + 50% of (Annual Examination Marks)]
3. If a student fails to qualify in only one subject he / she will be placed in compartment in that subject. In that case, Annual Examination Marks will be replaced by the compartment Examination Marks and then the criterion stated in point no. 2 will be applied for promotion.
4. If a student fails to qualify in more than one subject he / she will be detained in class 8th &. above
5. The Compartment Examination will be held after a minimum of 10 days from the result declaration day.
6. In case of stream change Rs. 1000/- per subject will be charged for class XI.
7. If parents request for class jump then Rs. 5,000 to Rs. 10,000/- will be charged.
8. Class jump request will be applicable only till class 5th.
9. Also the child must have scored 85% and above marks in previous class.

Results of students will be withheld under the following conditions:

1. Non clearance of fees till 10th February of the financial year.
2. Library books not returned.
3. Non clearance of dues towards Science / Maths / Social Science / Computer Labs/ other labs.
4. Attendance below 75%
5. If any dues of function are pending child will not be made to sit for Annual exam.

Exam Policy

1. No exam will be pre or postponed once planned.
2. In case of extreme emergency, the result will be neutralised on the basis of class performance.
3. In case if a student does not appear in any PT then average of all the PTs or best class test marks will be considered. The student will be required to produce on application with reason and medical certificate (in case of Medical emergency).
4. In case if a student does not appear in term assessment, then the result will be neutralised . considering submission of the work, attendance class performance, subject enrichment etc.
5. If student participates in games and missed any exam then exam will be taken again.
6. Such children who miss pt's, term or any assessment will not be eligible for any position even if the child is performing the best.

No half day/short leave will be allowed at all. Parents are requested not to visit the school for the same

ANTI-BULLYING POLICY

NO BULLYING, PLEASE! WE do NOT accept BULLYING at GENIUS!

Genius International public School believes that each student has the right to be educated in an environment where there is mutual respect and co-operation. Bullying is contrary to this approach and we do everything possible to discourage it.

What is actual bullying?

Bullying is when someone deliberately goes out of their way to threaten, frighten, abuse or hurt someone else. It is also taunting or name calling as well as damaging a person's property, clothing or school work. It is ganging up on someone and isolating them.

School is committed to opposing bullying. Any form of the behaviour outlined below should NEVER be ignored but challenged and the appropriate action taken. Every pupil has the right to feel safe, secure, happy and free from intimidation.

Bullying-The 10 Point Checklist

1. Malicious gossip.
2. Verbal threats and abuse.
3. Intimidating behaviour causing fear, concern or isolation.
4. Aggressive physical contact.
5. Interference with personal belongings.
6. Sexual, racial, social or disability harassment.
7. Exclusion of the victim from group membership.
8. Written comments including those posted on social networking sites.
9. Graffiti in the school washroom, corridors and classrooms.
10. Nuisance and bullying in buses.

The above mentioned points can be defined as bullying if physically or emotionally harmful actions are repetitive, wilful or persistent and are intentionally harmful and carried out by an individual or a group; if there is an imbalance of power leaving the person who is bullied feeling defenceless.

Bullying Helpdesk: Talk to:

1. Director-Principal
1. Your teachers.
2. School Counsellor.
3. Your parents.
4. Your trusted friends.

Bullying is strictly prohibited inside the school premises and no such act will go unnoticed or unpunished. Act of bullying will be referred to the Discipline Committee, which after thorough investigation will recommend appropriate measures to be taken as per the guidelines laid down by CBSE.

In the act of misconduct, Management shall take suitable action depending on the gravity of the misconduct, which may include:

1. Oral/written warning to the student/parent.
2. Suspension from attending classes/school for a specific period.
3. Recovery of loss to the school property.
4. Issuing of a Transfer Certificate.
5. Expulsion/rustication from school.

PRACTICING CYBER SECURITY

Modern Technology has caught up with the needs of mankind. Suddenly technology has given us powers with which we can manipulate not only the physical world but also ourselves. Internet is a vital part of our future, a fast way to get information and make friends. In school we provide 'Supervised Internet Access' and strongly encourage the parents to do the same. The benefits of using the internet cannot be denied. In order to encourage safe surfing for the children, emphasis is laid on personal responsibility and following the general guidelines. Let's practice internet safety to make learning safe. Child safety on the World Wide Web suggests that children adhere to the following rules:-

1. I will not give out personal information such as my address, telephone number, parent's work address/telephone number or the name of any location of my school without my parent's permission.
2. I will tell my parents right away if I come across any information that makes me feel uncomfortable.
3. I will never agree to get together with someone I have made online, without first checking with my parents.
4. I will not respond to any messages that are 'means or in any way make me feel uncomfortable. If I do get a message like that, I will tell my parents right away so that they can handle the issue with maturity if need arises, contact an agency that deals with such cyber violations.
5. I will never send an unknown person my picture or anything else without first checking with my parents.
6. I will not post undesirable comments/respond to undesirable comments made by others about my schoolmates and teachers.
7. I will talk with my parents to set up rules for going online. decide upon the duration of time that I can be online appropriate areas to visit.

We as parents appreciate and accept the guidelines for safe Internet usage for my children. We undertake to accept the responsibility to teach our children, the use of Internet responsibly and under our supervision and not to break the rules.

DECLARATION

I certify that I have gone through the school policies and assure full cooperation to maintain the discipline and dignity of the school. My ward also acknowledges it.

Student's Name

Mother's Name

Father's Name

ATTENDANCE RULES

Coming to school regularly is an integral part of student's life. This inculcates discipline and regularity in a student. Students will not be allowed to enter the class without an absence note in Almanac if he/she has been absent on the previous day.

Leave of Absence:

1. Parents should submit an application through the Almanac well in advance and are strongly advised to apply for leave of absence before they confirm their holiday arrangements.
2. Students who have been sick for 3 or more days will bring a medical certificate from their doctor on re-joining the School.
3. All students will attend school on the reopening day after each of the vacations. Those absent on account of any illness must present a medical certificate before they are admitted to the class. It is compulsory for all students to maintain regular attendance during the course of the Academic Session, 75% attendance is mandatory to enable them to appear for the Final Assessment. **A certificate of merit will be given to students with 100% attendance.**
4. Leave on Unit Test and H.Y. / A.E. or school function should be strictly avoided as it may hamper the child's Academic Progress and Promotion to higher class as well his/her personality
5. Attendance is mandatory on examination days.



UNIFORM RULES

- School uniform encourages the feeling of oneness amongst the students and brings within a sense of responsibility for their attitude.
- Wearing the school uniform should be the matter of pride for the students.
- Students are strictly prohibited from applying heena/mehandi, nail paint, hair colour or make up, media (girls) or jewellery of any kind.
- All boys (Except Sikhs) must keep their hair short & cut should be military/crew cut only.
- Girls must tie their hair neatly, no fancy hair clips or jewellery is permitted.
- Any kind of alteration/modification in the school uniform without permission is totally prohibited. If your ward is doing so, then very serious administrative action will be taken against your ward. The altered/modified uniform will not be allowed
- Two pleats till class X is compulsory.
- For Girls green scarf/ribbon is must.
- For Boys green patka/turban is must.

AMENITIES
SCHOOL TRANSPORT

Let's Board Safely!

The transport facility provided by Genius International Public School will cover majority of areas within Ropar District, but it will not be obligatory on the part of the school authorities to make new routes or to extend routes or to create additional stops. All the buses are equipped with CCTV's for surveillance.

Safety Instructions:

1. Students commuting on self conveyance, if found in bus will be charged Rs. 500/- as fine
2. Students availing bus service but are without bus pass will be fined . 50/-
3. Mid session bus service request, parents have to pay 1 month prior fee.
4. Request for Bus stop/village change/will be applicable, if the concerned route bus has the extra capacity.
5. Students must travel by the route that is allotted to them. No change will be allowed in between of session. Shifting to a new locality does not entitle the child to use a different school vehicle without permission from the school authorities. Allotment of a seat is subject to availability.
6. Responsible person from the school is on duty in every vehicle with a mobile phone to keep connectivity with the school office. In case of any difficulty please contact the transport in-charge.
7. Parents are requested to ensure that the student is escorted to and from the bus stop.
8. The escort must be at the stop before the arrival of the bus.
9. Eating in the buses or littering is NOT permitted.
10. Strict discipline to be maintained in the buses while traveling to school Behavior in the bus should be courteous. Talking aloud and moving up and down is NOT permitted.
11. No body part should be outside the window.
12. No student should stand or move around inside the bus while the bus is in motion.
13. The driver's attention should not be distracted for any reason.
14. No student should come near the door until the bus stops.
15. More than one complaint of indiscipline in the bus will result in withholding / withdrawing the transport facility of the child.
16. Students will have to face disciplinary action (withdrawal of bus service) for any damage to buses caused by negligence or vandalism and fined accordingly.
17. Bullying of any form is a serious offence and will invite serious repercussion to the extent of withdrawal of bus facility / expulsion from school.
18. Students should stand away from the main road.
19. Transport facility can be availed for pre destined routes & stoppages only. Moreover, no new route or stoppage will be earmarked for the new session and neither the bus will wait for students at any particular stoppage.
20. Parents/guardians should neither enter the bus nor stop it at any destination apart from the predestined stoppages.
21. Communication regarding transport to be done with the Transport Head only. Parents are requested not to communicate with the drivers or conductors at all.
22. Students availing the school transport are expected to maintain the best of decorum in the buses, failing which an appropriate action, to the extent of withdrawing the bus facility of the student, will be taken. Leaving & picking up from the bus stop should be done by the parents only.

23. Communication regarding transport to be done with the Transport Head only. Parents are requested not to communicate with the drivers or conductors at all.
24. Students availing the school transport are expected to maintain the best of decorum in the buses, failing which an appropriate action, to the extent of withdrawing the bus facility of the student, will be taken. Leaving & picking up from the bus stop should be done by the parents only.
25. No monetary transaction to be done through school bus drivers / conductors or any school employee outside the school campus.

TECHNOLOGY BASED TEACHING

Technology based Training is a computer based training methodology that includes web based, internet based, DVD and CD based training on any topic. In order to make teaching & learning process more interesting, smart classes with the use of digital boards have been introduced in the school.

LABS

A laboratory is always considered as a relevant and essential part so far as the teaching of science and computer is concerned. This helps the students to remember the concept in a better way by conducting their own experiments. The school consists of well equipped labs of Physics, Chemistry, Biology, Computer, Maths, and Digital Lab.

COMPUTER EDUCATION

Computer Education is an integral part of the school curriculum. Due to an increased use of modern technology, computers play a major role in school. Computer labs are well equipped with Pentium computers and Laser Printers where students are exposed to the working of computer and the programmes on which it runs. Also, we are wifi equipped campus.

LIBRARY

Library with a large volume of books, periodicals & course oriented journals is the special feature which help us to shape the students into a versatile genius. All the students are encouraged to make the best use of the library.

LIBRARY RULES

1. Book is issued for one week for classes IV to XII
2. The book must be returned on the due date written on the date sheet of the book.
3. If a child is absent on the day of the Library period, he must return the book in the recess on the or next day.
4. For late return, a fine of Rs 10/- will be charged per day including the holidays.
5. No new book will be issued to the child until the previous book is returned and the fine has been paid.
6. If a student damages a book, he will have to replace it with a new one.
7. If a student loses a book, he will have to pay halftime of the cost of the book.
8. Taking care of library books is of paramount importance.

SCHOOL CLUBS

Multiple Intelligence Matters to us!

We encourage students to participate in co-curricular MD clubs (**multi disciplinary and sports**) and activities. Doing so helps the students develop friendship, work collaboratively, take on leadership roles, manage their time and engage in the larger world of which we are a part. Through exposure to new interests, students deepen their knowledge about themselves and their surroundings. We lay emphasis on skill-based education along with knowledge-based learning. A wide range of co-curricular activities are organized under each club to supplement the academic programme.

HOUSE SYSTEM

Upholding Team Spirit !!

To promote the spirit of healthy competition and a sense of belonging, there are four houses viz. Sahibzada Fateh Singh House, Sahibzada Ajit Singh House, Sahibzada Jujhar Singh House and Sahibzada Zorawar Singh House.

Each house has its own flag and colour i.e. Red, Green, Yellow and Orange respectively. The sole purpose of the house system is to ensure wider participation of the students that helps them explore their hidden talent. Inter-house competitions in co-curricular activities, literary activities, sports and games are held at different levels and they develop the feeling of co-ordination, leadership and discipline among students.

SPORTS ACADEMY

GIPS Sports Academy will provide special training for different sports through trained coaches for excellence in sports at district/state/national and international levels. Training is imparted to the students in mass P.T./drill, yoga and by providing facilities of outdoor and indoor games to encourage healthy sportsman ship, character, building sound body and healthy competitive spirit among the students. The sports department of the school helps and trains all students in various disciplines. Volleyball, Net Ball, Throw Ball, Badminton, Basketball, Cricket, Football and field events are promoted at GIPS.

NCC/NSS/GIRL GUIDE & BOY SCOUTS

The school also offers National Cadet Corps (Army wing) to students seeking admission in GIPS which aims to inculcate the qualities of discipline and patriotism among youth of the nation. Students have to opt for one out of these for preparing one self for the large interest & iconic future.

OTHER FACILITIES

YOGA

Yoga is included in school's timetable. This activity is graded in Non-Scholastic grades. Participation is mandatory.

GATKA

It is a style of stick fighting, with wooden sticks intended to stimulate swords. Students from class IV onwards are given training in Gatka

TAEKWONDO & KICK BOXING

It is a martial art, characterized by its emphasis on head-height kicks, jumping and spinning kicks and fast kicking techniques. Students are prepared for state/national and international competitions by well trained coach.

MUSIC AND DANCE

School has a separate music and dance room and faculty for the students.

KARYASHALA

"Self belief and hard work will always earn you success".

It is a learning centre for the students where he/she can perform art and craft. They learn to make stuffed dolls of paper work, match stick work, clay modeling etc. GIPS futuristic model making Lab, Yoga room, story telling/dramatics room- (Mini theater) and an auditorium with seating capacity of 200 persons is also a part of karyashala.

OPEN AIR GYM

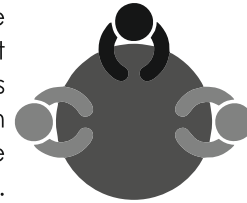
To encourage healthy habits and take fresh natural air open gym is the latest addition in Sports arena.

Kabaddi

Kabaddi is one of the ancient and most popular games in India. In India, Kabaddi was primarily devised as a way to develop the physical strength and speed in young men. GIPS provide a good opportunity to our students not only to strengthen their stamina but to learn self-defense, discipline and team spirit through playing Kabaddi.

PARENT TEACHER COMMUNICATION

The School considers close communication with the parents as essential pre-requisite for the imparting effective training and education to the children. It welcomes and in fact encourages that the parents and the teachers share notes frequently about the development and the progress of each child. Parents are welcome to visit the school and meet the concerned teacher as per the schedule floated by school. There are pages in the Almanac where parents & teachers can communicate.



GUIDANCE AND COUNSELLING CELL

GIPS is blessed with three extremely precious resources that help shape and nurture its environment-

Our Students, Our Parents & Our Teachers and staff

Our strength lies in how we consolidate our resources, nurture them and help them grow from strength to strength. Attitude, interpretations and actions are important in problem solving, conflict resolution, developing relationships, managing change and overcoming challenges. Our Resource Cell carries out extensive research and study to help counsel individuals deal with problems arising out of these situations. Issues can vary from simple ones as decision making or a family conflict, to the serious ones as coping with illness in the family or an incomplete family. Competition and stress can cause anxiety in parents, students and teachers as well.

- The school has full time school counselor to help the students/staff to overcome their anxiety stress and strain related to studies and growing up in a highly competitive atmosphere.
- The counselor is available for guidance and counseling to students & parents
- Parents may consult the counselor regarding any problem related to studies, behavior and careers of their wards.

Teachers and students may access the services of the Cell for the following reasons –

- Difficulty in coping with learning & developing study skills.
- Disruptive and disturbing behavior in the child.
- Management of relationships between child & parents/family.
- Psychological leftovers of physical or emotional trauma in the child.
- Distributed family environments or lack of suitable role models
- Concern about child's potential, abilities and aptitude.
- Issues related to stress, pressure, maladjustment and comparison.
- Reluctance of the child to come to school



REWARDS / AWARDS

GIPS aims to encourage and celebrate the success of all its students in all areas of school life and to ensure that personal commitment and achievement is acknowledged by rewarding and recording.

We acknowledge the importance of praise and reward and seek to promote and reinforce our expectations of students at any given and relevant opportunity. We recognize that students thrive on praise, the thrill of success and the glow of recognition. Reward increases the motivation of all students in encouraging their self esteem, aspirations and enjoyment of learning.



a) Excellence in Attendance

The Student having 100% attendance for one year will qualify for an Excellent Attendance Award Certificate.

b) Appreciation Certificate

The school gives appreciation certificate to all the students who are actively involved in school programme (sports/ CCA/etc.) throughout the year and work to promote school ethics.

c) Proficiency Awards

Overall Proficiency : Students, scoring above 90% marks in a particular subjects.

Subject Proficiency : Students, scoring 100% marks in a particular subject.

Students are awarded points for excellent performance in the field of Sports, oration, cultural performance, school functions and assemblies, olympiads, inter-house, inter-school, state & national level competitions. they are required to maintain a record of the same in almanac.

GOAL POSTS FOR PARENTS

KNOW the 30 Goal Posts before you set out on the life changing journey of 366 days with your child:

1. Read school circulars, notes and remarks sent by teachers carefully in Parents App or Almanac. It is mandatory for a student to carry Almanac to school.
2. Do spend quality time going through note books especially on weekends.
3. Encourage your child to be careful about his / her belongings.
4. Encourage your child to take interest in academics, co-curricular activities and sports.
5. Communicate to the teacher on any matter of concern with regard to the feedback you receive from the child, that may help the child gain confidence.
6. Any change in address or telephone no. must be intimated in written to school office or VP.
7. Make sure the child returns the library books within stipulated time, failing which a fine of . 10/- per day will be imposed and the library facility will be withdrawn. The book may be reissued after returning to the library.
8. Taking leave during working days is strongly discouraged. Parents are responsible to make up for the loss of the studies in case of leave taken. The school will expect these students to be at par with the class in every way and that will have to be ensured by the parents.
9. Missing out on Assessments (Unit Tests and Activity Based Evaluations) and Half Yearly and Annual Exam directly affect the promotion of the students to the next class at the end of the session. Thus your child's presence in all the Assessments places him /her on a safer pedestal and decides a better place in the class. Please take these Tests/Evaluations seriously and avoid absenteeism for the betterment of your child.
10. Read the School Almanac / Student Handbook frequently as they carry all the details needed for the session, most importantly behaviour and academic pattern of your ward in school.
11. Turning up late to the school is undesirable. Please ensure that your ward reaches school on or before reporting time under all circumstances. Henceforth, latecomers will not be entertained. Correspondence in this regard is discouraged.
12. Students are expected to attend school in neat and well ironed, complete uniform and boys with short and decent haircut. In case of non-compliance, they will not be allowed to attend classes and parents shall be called to take them home. Kindly ensure that the instructions are followed in all seriousness to avoid any inconvenience to your good self later.
13. Students are expected to enter school campus only in school uniform and not in civil outfit even for purpose other than academics like on PTMs.
14. It is mandatory for the students using personal conveyance (Two Wheelers) to school to wear helmets and carry his/her driving license.

- to ride bikes as per the notification of Traffic Police Department. Safety and security of the child in such cases is the sole responsibility of the parents.
15. It is wonderful to observe children distribute toffees on their Birthdays. Birthdays to be celebrated through distribution of toffees to friends. Cakes, pastries, cold drinks, chocolate bars, chewing gum and fancy gifts are NOT permitted. Partying in the classroom or canteen is strictly prohibited. It is reiterated that birthday joy shared is joy doubled. Hence sharing of birthday festivities with the underprivileged will be highly appreciated. **Students of classes VI-XII must wear school uniform on their birthdays. Also, students MUST donate a potted plant / a book** to the School Library on their birthdays.
 16. School does not take any responsibility of any party / celebration organised by parents / students to celebrate birthdays outside the school campus.
 17. Encourage your ward to speak in English at home and provide him / her ambience to improve spoken English.
 18. Motivate your child to maintain a proper code of conduct. Any misbehaviour / indiscipline and damage to school property may lead to serious consequence (disciplinary action).
 19. Sharp objects namely blade, knife, scissors, nail cutters, needle or Baaz should not be sent to school to ensure safety.
 20. Valuable articles like gold/ diamond jewellery (chain, danglers, finger ring, ear ring, and bangles), facial make up like eye makeup & bindi, henna/tattoo decorating on arms & feet, colouring of hair is strictly prohibited in the school.
 21. Electronic gadgets (mobiles, i-pod, play - stations, audio / video players, camera, i-watch etc.) are not permitted inside the school premises as per CBSE school rules.
 22. Expensive pen, pencil, pencil box are to be avoided. If found, the articles will be confiscated for six months and fine will be imposed.
 23. Possession and consumption of alcohol, cigarette, tobacco products and any other form of intoxicating / illegal substance is strictly prohibited and will invite expulsion from school.
 24. The use of polythene bags is prohibited in the school.
 25. Non vegetarian food is prohibited in the school premises.
 26. Courtesy is expected from the parents in all their dealing with the school authorities.
 27. Discourtesy / improper behaviour with school employees will be dealt appropriately.
 28. Watches can only be worn from class VI onwards. Fancy and expensive watches, i-watch or watch with camera are NOT allowed.
 29. Derogatory remarks about the school, student, and teacher on social media will invite expulsion from the school.
 30. No half day/ short leave is allowed at all. Please donot send children to school if you need them before school gets over.

SCHOOL AGREEMENT

Let's Agree on an Agreement!

GENIUS INTERNATIONAL PUBLIC SCHOOL will:

- Provide a safe and orderly environment in which students can learn, feel secure and be valued as individuals.
- Provide a broad and balanced curriculum.
- Encourage all students to do their best and to have a pride in achievement.
- Set and mark homework / assignment timely.
- Communicate with parents / guardians about any concerns with regard to work, behavior & attendance.
- Welcome the constructive views of parents and students.

THE STUDENT

I shall:

- Attend school regularly and on time.
- Maintain the decorum of the school.
- Work hard and achieve my best both in classroom and at home.
- Show respect for other people, their property and opinions.
- Show respect for my classmates.
- Follow the instructions of staff and teachers at all times.
- Wear the complete school uniform and be tidy in appearance.
- Take pride in the school and keep it free from litter and graffiti.
- Maintain the school's good reputation at all times.
- Not use any social networking sites to make negative comments about others- inside or outside school campus.
- Not bring or download any inappropriate material, files or software & not use school computer system for storing personal files, games etc.

THE PARENT(S)

I/We Will:

- See that my child goes to school, on time and properly equipped.
- Support the school policies and guidelines for behaviour & discipline.
- Take an interest in the work and encourage high personal standards.
- Provide conditions that support and encourage homework and other opportunities for home learning.
- Not allow my ward to bring any kind of Electronic Gadgets in the school premises without written permission, if so, I understand that it will be confiscated as per the school norms.
- Accept that an additional charge may be made in respect of damage caused to the building or school property through negligence or wilful intent of my ward.

HEALTH AND WELL-BEING

The Secret Seven- Revealed!

Parents are requested to impart health education to their children to enable the following:

1. Reward children with praise, not food.
2. Do NOT demand or reward "a clean plate." Let your children ask for more if they are still hungry.
3. Read nutrition labels for serving size and this information can help you select foods that fit your family's needs.
4. Bake, boil, or grill foods.
5. Avoid cooking with butter or vegetable oil. Use healthier versions like olive, canola, or sunflower oil.
6. Choose snacks that provide nutrients and energy. These are essential for active, growing children.
7. Include physical activity in your daily routine. Walk as a family before or after meals.

Expectations from Parents

Parents are expected:

1. To immunize their children as per the doctor's advice.
2. **Not to send children suffering from fever, flu, conjunctivitis, chicken pox, measles, influenza, mumps etc. to school till the prescribed period of abstinence is over.**
3. To produce a doctor's certificate permitting the child to attend school when he/she returns to school after suffering from an infectious or contagious disease.
4. To inform the school authorities in writing if the child is suffering from a chronic disease stating the history of illness and special precautions to be taken, if any.
5. The medical history of the child must be filled up by the parents.

Your Child's Health-Our Prime Concern

1. The school has a well-equipped medical room and a qualified Nurse to provide first-aid to a child in case of need.
2. In case of emergency, the injured child is rushed to the hospital.
3. A comprehensive annual medical check-up of each child is done by qualified doctors to monitor the child's physical growth.
4. A medical card to record the health status and growth status of the child is maintained and a report thereof is sent to the parents for information

**'Your diet is a bank account Good
food choices are good investments'**

It is true that a healthy body contains a healthy mind. Therefore, the role of nutritious food and balanced diet become vital so it becomes our utmost duty to keep our mind stable and healthy. As the trend follows, the school has to prescribe a menu to the student to maintain uniformity and imbibe a sense of responsibility within them. Keeping the same in mind, the school has designed the following menu for the holistic growth and development of the child.

MENU

DAY	: FOOD ITEM
Monday	: Seasonal Vegetable, Chapatties & Fruit or Jam Slices Seasonal Fruit (One)
Tuesday	: Cereals (Chana/Rajmah), Chappatties Salad & any Sweet or Vegetable Pasta & Sprouts (of Sabut Moong, Black Channa, oats/moth etc.)
Wednesday	: Stuffed Prantha (Using high fiber wheat) & 4-5 almonds/raisins Or Vegetable Sandwich & 4-5 almonds / raisins & one fresh fruit.
Thursday	: Any Vegetable, Poori/Nan/Prantha & any Sweet/Gur Or Butter Sandwich & any sweet.
Friday	: Vegetable Noodles/Vegetable Sandwich/Vegitable Rice/ Seasonal Fruit/Salad or fruit chaat.
Saturday	: Sprouts / Baked Chana or Cereals / rongi Chat/soya been chat, vegetable Pulao, Murabba (Amla/Apple) or Seasonal Fruit (one)

SAY NO TO JUNK FOOD; STAY HEALTHY BY EATING BALANCED FOOD.

- . Inculcate the habit of sending salad & Fresh Fruit Chaat
- . Number of chapatties can vary according to the appetite and age of the child.
- . Children need to bring proper lunch box along with salad every day.
- . Children should carry napkins to spread on table while eating.
- . Oily food items should be avoided.
- . Over stuffing of lunch boxes should not be done.
- . Avoid sending chutneys and pickles in the lunch box.
- . No liquids like juices, shakes etc. to be sent.
- . Send a fruit daily for fruit break.

**WE LOOK FORWARD TO YOUR COOPERATION IN IMPLEMENTING THE SAME
IMPORTANT :**

Genius International Public School is now an Eco-Friendly school;

- . No tiffin is to be sent in a polythene bag, use jute or cloth bag with immediate effect.
- . Please do not use foil for wrapping chapatties, wrap chapatties in cloth/Pona
- . Try to use ECO Friendly tiffins.

EAT HEALTHY, LIVE HEALTHY



STUDENT'S HEALTH RECORD

1. Name :.....
2. Class & Section
3. Admission No. Age
4. History of past illness (if any).....
5. Record of any hospitalization or operative procedure done in the past
.....
6. Immunization (Yes/No)
 - 6.1. Polio
 - 6.2. DPT
 - 6.3. Measles
 - 6.4. DT
 - 6.5. Tetanus
 - 6.6. Hepatitis-A
 - 6.7. Hepatitis-B
 - 6.8. Chicken Pox
7. Is your child on any regular medication?
 - 7.1. Name of the Drug :
.....
 - 7.2. Vaccine/Medicine Prescribed by doctor :
 - 7.3. Contact No. :
8. Allergy to any food, adhesive tape, bee sting/medicine

Allergy	What happened ?	How Severe ?	Medicine taken at the time of allergy

9. Does the child have any problem during physical activity.
.....
 10. Name and phone no. of the Family Physician to be contacted in case of Emergency:
.....
- Name of the Mother..... Mother's Signature.....
- Name of the Father..... Father's Signature.....
- Guardians Name Guardian Signature.....
(in block letters)

MORNING PRAYERS

Why should you pray daily.



ੴ ਸਤਿਨਾਮ ਕਰਤਾ ਪੁਰਖ ਨਿਰਭਉ ਨਿਰਵੈਰ

ਅਕਾਲ ਮੂਰਤਿ ਅਜੂਨੀ ਸੈਭੰ ਗੁਰ ਪ੍ਰਸਾਦਿ ॥

There is one God. True is His Name.

He is the creator of the universe and immortal is His form.

He is Fearless, sans enmity, unborn and self-illuminated.

He is obtained only through the Guru's grace.

Prayer brings you closer to God



Prayer protects

Prayer Heals



Prayer brings breakthrough

DAILY MORNING ASSEMBLY PRAYERS

“ਸਵੈਯਾ”

ਦੇਹਿ ਸ਼ਿਵਾ ਬਰ ਮੋਹਿ ਇਹੈ,
ਸੁਭ ਕਰਮਨ ਤੇ ਕਬਹੂੰ ਨ ਟਰੇ ॥
ਨ ਡਰੋਂ ਅਰਿ ਸੋ ਜਬ ਜਾਇ ਲਰੇ,
ਨਿਸਚੇ ਕਰ ਅਪਨੀ ਜੀਤ ਕਰੋਂ ॥
ਅਰੁ ਸਿਖ ਹੋਂ ਅਪਨੇ ਹੀ ਮਨ ਕੋ,
ਇਹ ਲਾਲਚ ਹਉ ਗੁਨ ਤਉ ਉਚਰੇ ॥
ਜਬ ਆਵ ਕੀ ਅਉਧ ਨਿਧਾਨ ਬਨੈ,
ਅਤਿ ਹੀ ਰਨ ਮੇਂ ਤਬ ਜੁਝ ਮਰੇ ॥

(ਸਵੈਯਾ ਪਾਤਸ਼ਾਹੀ 10ਵੀਂ)

“O God! grant me this boon,

Never may I desist from doing noble deeds;

Nor when fighting adversary should I be afraid;

But with a firm resolve, should achieve victory;

Over my heart should I have complete control;

O Lord, that is what I crave of thy Name,

When finally time comes for me to rest,

Let me lay down my life in the thick of the battle.”

(Shri Guru Gobind Singh Ji)

ਧਨਾਸਰੀ ਮਹਲਾ ੫ ॥

ਚਤੁਰ ਦਿਸਾ ਕੀਨੋ ਬਲੁ ਅਪਨਾ ਸਿਰ ਉਪਰਿ ਕਰੁ ਧਾਰਿਓ ॥

ਕ੍ਰਿਪਾ ਕਟਾਖੜ ਅਵਲੋਕਨੁ ਕੀਨੋ ਦਾਸ ਕਾ ਦੁਖੁ ਬਿਦਾਰਿਓ ॥੧॥

ਹਰਿ ਜਨ ਰਾਖੇ ਗੁਰ ਗੋਵਿੰਦ ॥

ਕੰਠਿ ਲਾਇ ਅਵਗੁਣ ਸਭਿ ਮੇਟੇ ਦਇਆਲ ਪੁਰਖ ਬਖਸੰਦ ॥ ਰਹਾਉ ॥

ਜੋ ਮਾਗਹਿ ਠਾਕੁਰ ਅਪੁਨੇ ਤੇ ਸੋਈ ਸੋਈ ਦੇਵੈ ॥

ਨਾਨਕ ਦਾਸੁ ਮੁਖ ਤੇ ਜੋ ਬੋਲੈ ਈਹਾ ਉਹਾ ਸਚੁ ਹੋਵੈ ॥੨॥੧੪॥੪੫॥

स्वामी विवेकानन्द के स्वप्नों का युवक ऐसा हो!

मुखमण्डल तेजस्वी हो!
वाणी ओजस्वी हो!
शरीर में शक्ति हो!
मन में उत्साह हो!
सद्बुद्धि और विवेक हो!
हृदय में करुणा हो!
मातृभूमि पर प्रेम हो!
इन्द्रियों पर संयम हो!
मन जिसका स्थिर हो!
आत्मविश्वास दृढ़ हो!
इच्छाशक्ति प्रबल हो!
साहसी शूरवीर हो!
सिंह जैसा निर्भय हो!
लक्ष्य जिसका ऊँचा हो!

सत्य जिसका ईश्वर हो!
व्यसनों से मुक्त हो!
जीवन में अनुशासन हो!
मधुर प्रेममयी वाणी हो!
सम्पूर्ण जगत कुटुम्ब हो!
गुरुजनों पर सम्मान हो!
माता-पिता पर श्रद्धा हो!
मानवीय संवेदना हो!
दीन-दुखियों का मित्र हो!
सेवा में सदा तत्पर हो!
ईश्वर में भक्ति हो!
अचल देशभक्ति हो!
जीवन पूर्ण नैतिक हो!
चरित्र जिसका शुद्ध हो!



ਸ਼ਬਦ

ਤੂ ਬੇਅੰਤੁ ਕੇ ਵਿਰਲਾ ਜਾਣੈ ॥
ਗੁਰ ਪ੍ਰਸਾਦਿ ਕੇ ਸਬਦਿ ਪਛਾਣੈ ॥੧॥
ਸੇਵਕ ਕੀ ਅਰਦਾਸਿ ਪਿਆਰੇ ॥
ਜਪਿ ਜੀਵਾ ਪ੍ਰਭ ਚਰਣ ਤੁਮਾਰੇ ॥੧॥ ਰਹਾਉ ॥
ਦਇਆਲ ਪੁਰਖ ਮੇਰੇ ਪ੍ਰਭ ਦਾਤੇ ॥
ਜਿਸਹਿ ਜਨਾਵਹੁ ਤਿਨਹਿ ਤੁਮ ਜਾਤੇ ॥੨॥
ਸਦਾ ਸਦਾ ਜਾਣੀ ਬਲਿਹਾਰੀ ॥
ਇਤ ਉਤ ਦੇਖਉ ਓਟ ਤੁਮਾਰੀ ॥੩॥
ਮੋਹਿ ਨਿਰਗੁਣ ਗੁਣ ਕਿਛੁ ਨ ਜਾਤਾ ॥
ਨਾਨਕ ਸਾਧੂ ਦੇਖਿ ਮਨੁ ਰਾਤਾ ॥੪॥੩॥

Where the mind is without fear

Where the mind is without fear and the head is held high
 Where knowledge is free
 Where the world has not been broken up into fragments
 By narrow domestic walls
 Where words come out from the depth of truth
 Where tireless striving stretches its arms towards perfection
 Where the clear stream of reason has not lost its way
 Into the dreary desert sand of dead habit
 Where the mind is led forward by thee
 Into ever-widening thought and action
 Into that heaven of freedom, my Father, let my country awake

गायत्री महामंत्र

ओम भूर्भुव स्वः । तत्सवितुर्वरेण्यं भर्गो
 देवस्य धीमहि । धियो योनः प्रचोदयातः ।

राष्ट्रीय गीत

वन्दे मातरम्
 सुजलाम् सुफलाम् मलयज भीतलम्
 भास्व भयामलम् मातरम्
 वन्दे मातरम् ।
 भुभ ज्योत्सना पुलकित यामिनीम्
 फुल्ल कुसुमित द्रुमदल भोभिनीम्
 सुहासिनी सुमधुर भाशिनीम्
 पुरवदाम् वरवदाम् मातरम्
 वन्दे मातरम्, वन्दे मातरम् ॥

बंकिम चंद्रचटर्जी

राष्ट्रीय गान

जन गण मन अधिनायक जय हे,
 भारत भाग्य विधाता ।
 पंजाब—सिंध—गुजरात—मराठा,
 द्राविड़—उत्कल बंग ।
 विन्ध्य—हिमाचल—यमुना—गंगा,
 उच्छल जलधि तरंग ।
 तव भुभ नामे जागे,
 तव भुभ आशि मांगे ।
 गाए तब जय गाथा,
 जन गण मंगलदायक जय हे,
 भारत भाग्य विधाता,
 जय हे ! जय हे !! जय हे!!!
 जय, जय, जय, जय हे ।
 रविन्द्रनाथ टैगोर

MY COUNTRY PLEDGE

"India is my country; and all Indians are my brothers and sisters. I love my country, and I am proud of its rich and varied heritage.

I shall always strive to be worthy of it.

I shall give my parents, teachers and all elders, respect, And treat everyone with courtesy

To my country and my people, I pledge my devotion.

In their wellbeing and prosperity alone, lies my happiness."

ENVIRONMENT PLEDGE

I pledge to take individual action to help protect the environment. I pledge to remind my friends, family and others about the importance of greening their daily actions in order protect nature essential for future generation.

ANTI DRUG PLEDGE

I pledge to Support my fellow students by setting an example and abstaining from the use of illegal drugs. Avoid enabling any of my fellow students or teammates who use these substances. I will not cover up or lie for them if any rules are broken.



RECORD OF MY EFFORTS

	PT1	Term 1	PT2	BEST OF C.T. 1	BEST OF C.T. 2
Subjects					
English					
Social Science					
Science					
Mathematics					
Hindi					
Punjabi					
Computer					
G.K.					
Class Teacher's Sign					
Parents's Sign					



LATE COMING RECORD

When you work regularly, inspiration strikes regularly!!!

APR	MAY	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4	4
5.	5.	5.	5.	5.	5.	5.	5.	5.	5.	5.
6	6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9	9	9
10	10	10	10	10	10	10	10	10	10	10
11	11	11	11	11	11	11	11	11	11	11
12	12	12	12	12	12	12	12	12	12	12
13	13	13	13	13	13	13	13	13	13	13
14	14	14	14	14	14	14	14	14	14	14
15	15	15	15	15	15	15	15	15	15	15
16	16	16	16	16	16	16	16	16	16	16
17	17	17	17	17	17	17	17	17	17	17
18	18	18	18	18	18	18	18	18	18	18
19	19	19	19	19	19	19	19	19	19	19
20	20	20	20	20	20	20	20	20	20	20
21	21	21	21	21	21	21	21	21	21	21
22	22	22	22	22	22	22	22	22	22	22
23	23	23	23	23	23	23	23	23	23	23
24	24	24	24	24	24	24	24	24	24	24
25	25	25	25	25	25	25	25	25	25	25
26	26	26	26	26	26	26	26	26	26	26
27	27	27	27	27	27	27	27	27	27	27
28	28	28	28	28	28	28	28	28	28	28
29	29	29	29	29	29	29	29	29	29	29
30	30	30	30	30	30	30	30	30		30
	31	31	31		31		31	31		31



BAGLESS DAYS ENRICHMENT SCHEDULE

Enrichment Sheet						
Homework						
Days	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday



BAGLESS DAYS ENRICHMENT SCHEDULE

Enrichment Sheet						
Homework						
Days	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday



TIME TABLE

G O L D E N H O U R							
PERIOD ↑ DAY ↓	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	



TIME TABLE

G O L D E N H O U R							
PERIOD ↑							
DAY ↓							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	



HOLIDAY NOTICE

Note: Holidays to be mentioned here which are not given in the calendar

The school will remain closed on _____

on account of _____

Signature of Class Teacher _____ Date _____

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PERMISSION

To

The Principal

Genius International Public School

Ropar

Subject : Approval for school excursion/ games & sports / camps / participation in cultural activities/NCC/Scouts & Guides/NSS

Dear Sir,

I hereby give my written consent to my son/daughter/ward to join the Excursion trip arranged by the school. (I also state that I shall not hold school responsible for any accident or mishap caused due to the negligence of my son/daughter/ward or things beyond any one's control.)

1. Student name :
2. Class/Section:
3. Father name/ Guardian Name :
4. Address :
5. Tel. No. : No. :
6. Month/Time :
7. Date :
8. Place to visit :
9. What to carry ? 1)..... 2)

.....
Signature of Parent/Guardian

P.S - Kindly refer this page in Almanac after 2 pages are consumed for more permissions.

"Let the child experience the beauty of nature as informal learning is as important than formal learning"



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P.S - Kindly refer this page in Almanac after 2 pages are consumed for more permissions.

"Let the child experience the beauty of nature as informal learning is as important than formal learning"



NOTICE FOR CLASS PHOTOGRAPH

Date :

Class photograph for the student of class/section

..... will be taken on

₹

Student should remit an amount of for the copy of photograph.

.....

Signature of Class Teacher

INVITATION

It would be wonderful to have you witness the Function _____

Venue _____

Date and Time _____

We cordially invite you to the function.

You are requested to send an amount of . _____ to wards.

CD/Dress of _____ function 20_____ - 20_____

The participants will not take the costume dresses home/ not use them after the function.

.....

Signature of the Class Teacher

INVITATION

It would be wonderful to have you witness the Function _____

Venue _____

Date and Time _____

We cordially invite you to the function.

You are requested to send an amount of . _____ to wards.

CD/Dress of _____ function 20_____ - 20_____

The participants will not take the costume dresses home/ not use them after the function.

.....

Signature of the Class Teacher

PARENT TEACHER MEETING INFORMATION

Dear Parents,

The Parent Teacher Meeting for students of Class has been scheduled/ postponed to on You are requested to be present between.....and..... to discuss the performance of your child with the teachers. Please adhere strictly to the time allotted to avoid any inconvenience.

Regards,

.....
Class Teacher's Signature

.....
Parent's Signature

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Regards,

.....
Class Teacher's Signature

.....
Parent's Signature

APPLICATION FOR LEAVE

Dear Sir/Madam,

This is to inform you that my son/daughter _____ who is studying in class _____ Section _____ Roll No. _____ may be granted leave on account of _____ on the following dates _____

Parent's Signature

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Parent's Signature

DECLARATION BY THE PARENTS

We have read all the rules and regulations of the school and we promise to abide by them and see that our child also conforms to the standard required of his/her in conduct and studies. We also agree to abide by the decisions of the Management with regard to our child at school & assure you Complete Cooperation.

1) **Name of the Father :**

.....

Signature :

2) **Name of the Mother:**

Signature :

Persons authorized to sign the report card and other correspondence in the absence of parent.

	Name	Signature	Relation
1)

I certify that I have gone through the school policies and assure full cooperation to maintain the discipline and dignity of the school. My ward also acknowledges it.



CLASSES 1 TO V

S.No.	Dates	I	II	III	IV	V
1		CS & Drawing	CS & Drawing	CS & Drawing	CS & Drawing	CS & Drawing
2		G.K. & Computer	G.K. & Computer	G.K. & Computer	G.K. & Computer	G.K. & Computer
3		English	Evs.	Maths	S.Science	Science
4		Maths	Hindi	Evs.	English	Punjabi
5		Hindi	Punjabi	English	Hindi	S.Science
6		Punjabi	English	Hindi	Maths	Hindi
7		Evs.	Maths	Punjabi	Punjabi	English
		Regular Classes	Regular Classes	Regular Classes	Science	Maths

CLASSES VI TO XII

S.No.	Dates	VI	VII	VIII	IX	X	XI	XII
1		CS & Drawing	CS & Drawing	CS & Drawing	CS	CS	Maths	Maths
2		G.K. & Computer	G.K. & Computer	G.K. & Computer	IT	IT	IT	IT
3		S.Science	Punjabi	Maths	English	Science	Physics/B.Studies Pol. Sc./Sociology	Accounts/Bio
4		English	S.Science	Hindi	Maths	Punjabi	English	Chem./History Economics
5		Hindi	Science	S.Science	Punjabi	Maths	Chem./History Economics	English
6		Maths	English	Science	S.Science	English	Accounts/Bio	Physics/B.Studies Pol. Sc./Sociology
7		Science	Hindi	Punjabi	Science	S.Science	Punjabi	Phy. Edu.
8		Punjabi	Maths	English	Optional (Hindi)	Optional (Hindi)	Phy. Edu.	Punjabi

**EXAM SCHEDULE
CLASSES 1 TO V**

S.No.	Dates	I	II	III	IV	V
1		CS & Drawing	CS & Drawing	CS & Drawing	CS & Drawing	CS & Drawing
2		G.K. & Computer	G.K. & Computer	G.K. & Computer	G.K. & Computer	G.K. & Computer
3		English	Evs.	Maths	S.Science	Science
4		Maths	Hindi	Evs.	English	Punjabi
5		Hindi	Punjabi	English	Hindi	S.Science
6		Punjabi	English	Hindi	Maths	Hindi
7		Evs.	Maths	Punjabi	Punjabi	English
		Regular Classes	Regular Classes	Regular Classes	Science	Maths

CLASSES VI TO XII

S.No.	Dates	VI	VII	VIII	IX	X	XI	XII
1		CS & Drawing	CS & Drawing	CS & Drawing	CS	CS	Maths	Maths
2		G.K. & Computer	G.K. & Computer	G.K. & Computer	IT	IT	IT	IT
3		S.Science	Punjabi	Maths	English	Science	Physics/B.Studies Pol. Sc./Sociology	Accounts/Bio
4		English	S.Science	Hindi	Maths	Punjabi	English	Chem./History Economics
5		Hindi	Science	S.Science	Punjabi	Maths	Chem./History Economics	English
6		Maths	English	Science	S.Science	English	Accounts/Bio	Physics/B.Studies Pol. Sc./Sociology
7		Science	Hindi	Punjabi	Science	S.Science	Punjabi	Phy. Edu.
8		Punjabi	Maths	English	Optional (Hindi)	Optional (Hindi)	Phy. Edu.	Punjabi

**EXAM SCHEDULE
CLASSES 1 TO V**

S.No.	Dates	I	II	III	IV	V
1		CS & Drawing	CS & Drawing	CS & Drawing	CS & Drawing	CS & Drawing
2		G.K. & Computer	G.K. & Computer	G.K. & Computer	G.K. & Computer	G.K. & Computer
3		English	Evs.	Maths	S.Science	Science
4		Maths	Hindi	Evs.	English	Punjabi
5		Hindi	Punjabi	English	Hindi	S.Science
6		Punjabi	English	Hindi	Maths	Hindi
7		Evs.	Maths	Punjabi	Punjabi	English
		Regular Classes	Regular Classes	Regular Classes	Science	Maths

CLASSES VI TO XII

S.No.	Dates	VI	VII	VIII	IX	X	XI	XII
1		CS & Drawing	CS & Drawing	CS & Drawing	CS	CS	Maths	Maths
2		G.K. & Computer	G.K. & Computer	G.K. & Computer	IT	IT	IT	IT
3		S.Science	Punjabi	Maths	English	Science	Physics/B.Studies Pol. Sc./Sociology	Accounts/Bio
4		English	S.Science	Hindi	Maths	Punjabi	English	Chem./History Economics
5		Hindi	Science	S.Science	Punjabi	Maths	Chem./History Economics	English
6		Maths	English	Science	S.Science	English	Accounts/Bio	Physics/B.Studies Pol. Sc./Sociology
7		Science	Hindi	Punjabi	Science	S.Science	Punjabi	Phy. Edu.
8		Punjabi	Maths	English	Optional (Hindi)	Optional (Hindi)	Phy. Edu.	Punjabi

**EXAM SCHEDULE
CLASSES 1 TO V**

S.No.	Dates	I	II	III	IV	V
1		CS & Drawing	CS & Drawing	CS & Drawing	CS & Drawing	CS & Drawing
2		G.K. & Computer	G.K. & Computer	G.K. & Computer	G.K. & Computer	G.K. & Computer
3		English	Evs.	Maths	S.Science	Science
4		Maths	Hindi	Evs.	English	Punjabi
5		Hindi	Punjabi	English	Hindi	S.Science
6		Punjabi	English	Hindi	Maths	Hindi
7		Evs.	Maths	Punjabi	Punjabi	English
		Regular Classes	Regular Classes	Regular Classes	Science	Maths

CLASSES VI TO XII

S.No.	Dates	VI	VII	VIII	IX	X	XI	XII
1		CS & Drawing	CS & Drawing	CS & Drawing	CS	CS	Maths	Maths
2		G.K. & Computer	G.K. & Computer	G.K. & Computer	IT	IT	IT	IT
3		S.Science	Punjabi	Maths	English	Science	Physics/B.Studies Pol. Sc./Sociology	Accounts/Bio
4		English	S.Science	Hindi	Maths	Punjabi	English	Chem./History Economics
5		Hindi	Science	S.Science	Punjabi	Maths	Chem./History Economics	English
6		Maths	English	Science	S.Science	English	Accounts/Bio	Physics/B.Studies Pol. Sc./Sociology
7		Science	Hindi	Punjabi	Science	S.Science	Punjabi	Phy. Edu.
8		Punjabi	Maths	English	Optional (Hindi)	Optional (Hindi)	Phy. Edu.	Punjabi

CLASSES X and XII

S.No.	Dates	X	XII
1		ASL	Maths
	Dates		
2		IT	IT
	Dates		
3		Science	Accounts/ Bio
	Dates		
4		Punjabi	Chem./ Economics/ History
	Dates		
5		Maths	English
	Dates		
6		English	Physics/ B.Studies/ Pol.Sc. / Sociology
	Dates		
7		S.Science	Physical Edu.
	Dates		
8		Optional (Hindi)	Punjabi
	Dates		

CLASSES X and XII

S.No.	Dates	X	XII
1		ASL	Maths
	Dates		
2		IT	IT
	Dates		
3		Science	Accounts/ Bio
	Dates		
4		Punjabi	Chem./ Economics/ History
	Dates		
5		Maths	English
	Dates		
6		English	Physics/ B.Studies/ Pol.Sc. / Sociology
	Dates		
7		S.Science	Physical Edu.
	Dates		
8		Optional (Hindi)	Punjabi
	Dates		

